

THE GET FUNDED CHECKLIST

Dear Entrepreneur, before rushing to submit that Grant Application or Proposal, use the checklist below to significantly increase your chances of winning Grants for your projects. Ensure to check off every item before submitting any application or proposal.

ITEM	Check
Get your fundamentals right	
Be clear on your Why and the problem you want to solve	
Understand your unique selling point - Why you?	
Be sure of the impact your project is going to make	
Which of the UN sustainability goals are you addressing?	
Pro Tip - Get your Grant Proposal ready (saves time and provides clarity)	
Research the Funding Agency	
Are you aligned with the Funder's Priorities?	
Have they funded similar projects in the past?	
Do they fund projects in your country?	
Pro Tip - Check projects funded in the past to give you an idea	
Responding to the Request	
Ensure you followed the requirements exactly!!!! Please do not skip any!	
Use story telling/narrative and facts to paint the picture of the problem you are solving	
State approach to bring the solution or project to LIVE	
Demonstrate that you have the capacity to deliver the project	
Clearly define roadmap to success	
Explain how you will measure and evaluate success	
Prove your project is sustainable beyond the funding period	
Pro Tip - Create a submission checklist of requirements and tick-off before submission. This ensures you do not miss any requirement	
Submitting your Proposal	
Confirm you have responded to all the questions - Use your submission checklist here	
Confirm you have all the required documents, videos, etc ready to upload (preferably save in a folder)	
Check proposal or application for correctness and grammar (use tools to make it easier)	
Share proposal with someone else for a second take and/or edit	
Pro Tip - Use Grammarly or similar apps to ensure zero errors	

This checklist was produced by Funding Square, a platform set up primarily to demystify funding for African Entrepreneurs. It is meant as a guide and does not guarantee any funding. Users should only use as a guide during Grant Applications. For further enquiries or assistance in writing winning Grant Proposals or any other clarification on funding your projects,, please send us an email on fundingsquare@gmail.com or visit our website www.fundingsquare.org